



**LEGION OF BLUE
CONSTITUTION
PASSED SEPTEMBER 14 2016**



ARTICLE I: NAME & PURPOSE

Section A: Name – The name of this club shall be Legion of Blue.

Section B: Purpose: The purpose of this club shall be:

1. Provide a vocal presence at the Bryce Jordan Center.
2. Promote enthusiasm of the Penn State Basketball program across campus and beyond.
3. Emphasize spirit and sportsmanship in our support of Penn State Basketball.

ARTICLE II: MEMBERSHIP

Section A: Membership Definition – Legion of Blue is an undergraduate student organization and the majority of membership (50% + 1 of the active membership) are full time, officially registered undergraduate students at University Park.

Section B: Eligibility: Only currently registered students are eligible for active membership. There must be at least 10 active student members at all times for our organization.

Section C: Voting Eligibility: Only executive board members and/or those designated by the executive board may vote, preside, officiate, or solicit funding on the organization's behalf.

Section D: New Membership and Recruitment

A. Any and all new members will be given full disclosure during recruitment, including but not limited to the disclosure of:

- a. Organizational documents (Constitution, Bylaws, Manuals, etc.)
- b. Organization events and activities
- c. A list of responsibilities of members
- d. A copy of the University Hazing Policy, prescribed by Policies and Rules for student Organizations (Available upon request by the Office of Student Activities)

B. All members, including but not limited to new members and recruits, reserve the right to refrain from participating in any activities without consequence, based upon personal/religious beliefs, personal values, or moral reserve as defined by the member.

C. Any and all interaction/activity between members and/or new members will be limited to guidelines stated by university policy, as well as local, state, and federal laws.

Section E: The Legion of Blue reserves the right to expel any member of the club who is not following the policies and/or not meeting expectations of the club. The member can only be expelled through a 75% vote of active and attending executive board members or university authorization.

Section F: In the case of violations of constitutional policies and/or a conflict between members within the organization the officer with the highest ranking that is not involved in the conflict, with the assistance from the advisor, will facilitate an informal mediation procedure.

1. In these situations, the mediator shall:

- a. Arrange for a mediation meeting outside of the regular organization business meeting

- b. Explain their role as the impartial party and the objectives of the mediation
- c. Set ground rules
- d. Allow each party to express their views by allowing the conversation to go where the parties wish to go
- e. Collect any available resources that might assist in the resolution (financial documents, emails, photos, etc.)
- f. As a third party, do not suggest resolutions but rather leave the responsibility for the resolution with the parties involved
- g. Facilitate goal settings to reach a win-win resolution.

ARTICLE III: OFFICERS

Section A: Officers – The officers shall be a President, Vice President, Secretary, Treasurer, and an additional eight (8) executive officers.

Section B: Eligibility – Officers must be full-time, officially registered Penn State students, active members in Legion of Blue and willing to devote time to ensuring the success of Legion of Blue. Legion of Blue may establish and apply additional eligibility criteria for appointed or elected leaders/officers.

Section C: Election – The officers shall be elected by ballot at the last meeting of the spring semester by a majority of the vote cast for that office. If special circumstances arrive, executive members will be appointed. Also, no one involved in conducting the elections may be an official candidate.

- The following are the steps you will need to take in order to run for an Officer Position:

Step 1: After the conclusion of the NCAA Basketball season, the Vice President will assume the Presidency with a 50%+1 approval by the executive board.

Step 2: The former President assumes the role of conducting the executive elections

Step 3: The treasurer and secretary must express interest in keeping their roles.

Step 4: The vacant Vice President spot and any other open executive position(s) will be open to any current executive member(s) who wish to assume the specific role.

Step 5: The former President will conduct an election for the open position(s) and executive members wishing to run for said position(s).

Step 6: An election will take place among non-running executive members to determine said open position(s)

Step 7: The new executive officers will make available a forum for general body members to apply for open general executive officer positions.

Step 8: The new executive officers will select applicants to move onto the interview process (Step 9).

Step 9: The new executive officers will interview and select new members via a 50%+1 vote.

Section E: Vacancy – If a vacancy occurs in the office of the President, the Vice-President shall assume the office for the remainder of the term and vacancies in any other office shall be filled by a special election or appointment.

ARTICLE IV: DUTIES OF EXECUTIVE BOARD

Section A: President

Must have been Vice President first. If a former Vice President is unavailable or unable to perform his/her duties, a vote by the executive board will occur to appoint a new President

– It shall be the duty of the President to:

- Preside at executive board meetings
- Setting the yearly agenda for the organization
- Serving as the main point of contact for the organization between students, faculty/staff and administrators
- Vote only in case of a tie
- Represent the club
- Appoint committee chairpersons subject to the approval of the Executive Committee and members
- Perform such other duties as ordinarily pertain to this office

Section B: Vice-President

Must previously hold an executive position within the Legion of Blue.

– It shall be the duty of the Vice-President to:

- Preside in the absence of the President, whether it be temporary or permanent.
- Chair the meetings of the general body.
- Serve as the advisor to the President.
- Assisting other executive board members in the fulfillment of their duties.

Section C: Secretary

Must previously hold an executive position within the Legion of Blue.

– It shall be the duty of the Secretary to:

- Maintain communications and detailed records of the activities of Legion of Blue
- Record and archiving the minutes of all meetings
- Keep a file of the club's records
- Issue notices of meetings and conduct the general correspondence of the club
- Must express interest in retaining position within the Legion of Blue

Section D: Treasurer

Must previously hold an executive position within the Legion of Blue.

– It shall be the duty of the Treasurer to:

- Take responsibility for all financial transactions and fundraising activities for Legion of Blue.
- Overseeing all fundraising
- Managing the ASA Account
- Applying for all UPAC funds and process Requests for Payment, Deposit Slip, and Officer Signature Forms
- Keep an itemized account of all receipts and expenditures and make reports as directed
- All organizational funds are to be handled exclusively through the Associated Student Activities (ASA) office.
- The organization will not have an off-campus account.
- Dues will not be a necessary condition for membership.
- Must express interest in retaining position within the Legion of Blue.

Section E: Webmaster

- Maintain the upkeep of the club's website legionofblue.com.
- Contribute and report on the productivity of the website to the executive board.

Section F: General Officer Position

- Attend and participate in scheduled executive board meetings
- Assist other executive members.
- Assist the Legion of Blue in other areas when needed.
- Must express interest in retaining position or running for a position within the Legion of Blue.

ARTICLE V: MEETINGS

Section A: Meetings – Regular meetings shall be held weekly during the Men's basketball regular season and monthly in the offseason. Members will be notified of general meetings at least one day in advance by email.

Section B: Special Meeting – Special meetings may be called by the President with the approval of the Executive Committee.

Section C: Quorum – A quorum shall consist of two-thirds (2/3) of the membership.

Section D: Parliamentary Authority – Robert's Rules of Orders, shall govern this club in all cases to which they are applicable in which they are not inconsistent with these bylaws.

ARTICLE VI: EXECUTIVE COMMITTEE

Section A: Responsibility – Management of this club shall be vested in an Executive Committee responsible to the ensure membership to uphold these bylaws.

Section B: Membership – This committee shall consist of the officers as listed in Article III and the faculty advisor.

Section C: Meetings – This committee shall meet at least once between regular meetings of the club to organize and plan future activities.

ARTICLE VII: ADVISOR

Section A: Selection – there shall be a faculty/staff advisor is a full-time faculty or staff member at the Pennsylvania State University and will be selected by vote or special appointment.

Section B: Duties – The Responsibility of the faculty advisor shall be to:

- Maintain an awareness of the actives and programs sponsored by the student club
- Keep regular basis with the leader of the student club to discuss upcoming meetings, long range plans, goals, and problems of the club.
- Attend meetings as often as schedule allows.
- Assist the club in monitoring expenditures, fundraising activities
- Inform club members of those factors that constitute unacceptable behavior on the part of the club members, and the possible consequence of said behaviors.

ARTICLE VII: AMENDMENTS

Section A: Selection – These bylaws may be amended by a two-thirds (2/3) majority vote of the executive board. Copies of this constitution shall be made available to anyone upon request.

Section B: Notice –All member shall receive advance notice of the proposed amendment at least five days before the meeting. [The time may be extended to the following meeting.]

Section C: Proposals – Anyone may submit a proposal for amendments and all amendments are subject to approval by the Office of Student Activities. If approved, amendments will take effect after approval.